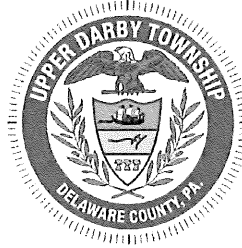


RFP #2025-10
69TH STREET MULTIMODAL GRANT FROM WALNUT STREET TO MARSHALL ROAD (S.R. 2024)
Upper Darby Township



A. Purpose and Intent

Upper Darby Township in Delaware County, PA is seeking technical proposals from consulting engineering firms for the engineering design, permitting, and associated services as described hereafter to address the deteriorating roadway conditions on 69th Street from Walnut Street to Marshall Road in Upper Darby, PA 19082. The method of procurement will be a qualifications-based selection.

B. Project Background

Upper Darby Township has been awarded a grant from the PennDOT Office of Multimodal Transportation (Multimodal Transportation Fund (MTF)) to undertake necessary improvements for the successful long-term operation of 69th Street and further facilitate safe multimodal transportation along the street. Upper Darby Township will use the funds awarded to completely repair 69th Street from Walnut Street to Marshall Road. Upper Darby took ownership of 69th Street from Market Street to Marshall Road in 1990 as part of the PennDOT Turnback Program. The concrete roadway that spans from Walnut Street to Marshall Road is in need of repairs and is a major traffic safety issue. Due to the deterioration of the concrete the Township was tasked with the choice of reconstructing the concrete roadway or having it resurfaced with asphalt pavement. In 2019, the Township elected to resurface the roadway with asphalt pavement due to the Township's inability to fund the reconstruction of the concrete roadway. Since the repaving effort, 69th Street, a minor arterial roadway and SEPTA Bus Route, has had traffic safety problems. More specifically, the steep roadway grade has caused the asphalt to push longitudinally and create an uneven roadway surface. Cars are forced to travel into the opposite lane of traffic to avoid the failed asphalt. This has greatly increased the potential for traffic conflicts. The Township Solicitor's Office submitted a written request to PennDOT to see if they would accept responsibility for the Turnback Roadway due to the Township's inability to fund the needed improvements that would ensure the long-term safe operation of the roadway. PennDOT declined to take the roadway back but offered an alternative which included the Township applying for a Multimodal Grant. With this grant the Township wishes to perform the needed improvements for the successful long-term operation of the roadway. This includes the complete removal of the asphalt and concrete pavement to construct a new concrete roadway. Additionally, the Township proposes to construct landscape medians to calm traffic and decrease the impacts of stormwater management to the Marshall Road corridor to the South. The project is being funded through three sources, all of which have been secured:

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Upper Darby Township

\$2,274,377 from PennDOT MTF, \$802,820 from the PennDOT Liquid Fuels and \$43,163 from the general funds of Upper Darby Township.

C. Project Overview

Upper Darby Township has been awarded a grant from the PennDOT Office of Multimodal Transportation (Multimodal Transportation Fund (MTF)) to reconstruct a portion of 69th Street from Walnut Street to Marshall Road (S.R. 2024) including installation of a center median island to decrease impervious surface and promote traffic calming; concrete curb bump-outs for ADA accessible sidewalks; new ADA curb ramps at the corner; concrete curb and sidewalk along both sides of the roadway; stormwater management pipes and inlets; rain garden; and other incidental improvements.

D. Scope of Services

Professional engineering services are needed for the design and permitting of the proposed improvements as described in more detail below.

Since the engineering work will be funded by the MTF grant and associated matching funds, the design procedure and deliverables must follow the PennDOT Highway Delivery Process in accordance with PennDOT Pub 9. Additionally, all designs must meet the requirements of the MTF.

Anticipated services include, but are not necessarily limited to, the following:

1. Project Management and Coordination
 - a. Project coordination, monitoring and administration.
 - b. Attend project coordination meetings. Prepare meeting minutes after each meeting and provide to all attendees.
 - c. Conduct at least two public meetings to coordinate impact on the residents and businesses along 69th Street. Assume meetings will be in-person in Upper Darby Township.
 - d. Monitor project schedule and budget.
 - e. Prepare invoices and progress reports.
 - f. Coordinate with Upper Darby Township's Public Works Department and PennDOT's grant monitor as needed.
2. Survey
 - a. Include all major topography and existing conditions within the project limits including but not limited to roadway, walls, existing utilities, and drainage facilities.
 - b. Any core borings and test pits shall also be identified to supplement soil exploration and earthwork testing.
3. Roadway Design
 - a. The roadway plans shall be prepared in accordance with all the formats and procedures outlined in PennDOT Design Manuals. The roadway plans shall include but are not limited to the following:

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- Existing Features Plan
 - Construction Plan
 - Pavement Marking & Signage Plan
 - Grading and Drainage Plans
 - Cross-Sections
 - Profiles
 - Details
 - Landscaping
 - Lighting
 - Erosion and Sedimentation Control Plans, Notes, and Details
 - Maintenance and Protection of Traffic Plans
 - Traffic Signal Permit and Construction Plans
 - b. Any work necessary to secure PennDOT approvals, including but not limited to:
 - Safety Review
 - Drainage Reports
 - Pavement Design
 - ADA Documentation
 - Traffic Signal Design Documentation
4. Right-of-Way Plan Preparation
- a. It is anticipated that multiple construction easements will be required from property owners. Perform associated boundary/right-of-way survey and prepare a legal description and exhibit for the Township's use in obtaining the easements.
5. Erosion and Sediment (E&S) Control
- a. Coordinate the limit of disturbance (LOD) with the Delaware County Conservation District (DCCD).
 - b. If the consultant's design necessitates E&S review and/or NPDES approval by the DCCD, the consultant shall prepare applicable plans, reports, calculations, and any other required documentation to be submitted to DCCD for their review and approval.
 - c. Coordinate with DCCD as necessary.
6. Soils and Geological Investigation
- a. Visual Site Investigation
 - b. Development and Performance of Subsurface Exploration / Boring Program
 - c. Reconnaissance Soils and Geological Engineering Report (RSGER)
7. Environmental Clearance
- a. Completion of PennDOT MTF Environmental Document
8. Bid Phase
- a. Prepare bid documents in accordance with PennDOT, Liquid Fuels, and Upper Darby Township standards.

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- b. Prepare Opinion of Probable Construction Cost prior to requesting bids.
- c. Prepare final set of bid documents incorporating any addenda issued during the bid period.
- d. Obtain applicable Prevailing Wage Rates.
- e. Attend pre-bid meeting.
- f. Provide bidding assistance/clarification; respond to questions from potential bidders.
- g. Review submitted bids and provide recommendations to Upper Darby Township for construction contract award.

9. Utility Coordination

- a. Notify PA One Call System.
- b. Research of utility as-built plans.
- c. Review utility plans vs. field data.
- d. Identify utility conflicts. Assume that no utility relocations will be needed for purposes of this RFP.

10. Construction Observation/Administration

- a. A separate consultant firm will be procured by Upper Darby Township to perform construction inspections and construction administration. However, Upper Darby Township intends to retain the design consultant to assist with responses to requests for information as needed, attend construction progress meetings and prepare as-built plans.

E. Schedule

Upper Darby Township expects to award the design consultant contract in or about September 2025. Design, agency approvals, easements, and bid documents should be completed within 12 months of design contract execution. The intention is to bid the construction contract in late 2026 for construction to start early 2027 with construction completion prior to the end of the 2027 PennDOT paving season.

F. RFP Submission Requirements

The submission shall consist of five hard copies of a technical proposal submitted in a sealed envelope and shall be clearly labeled "69th Street Multimodal Grant from Walnut Street to Marshall Road". Proposals must be delivered by 2:00 PM on August 22, 2025 to:

Joe Martin, Director of Public Works
Upper Darby Township
100 Garrett Road
Upper Darby, PA 19082

The submission shall also include one PDF copy of the submission which can be submitted via email at jmartin@upperdarby.org if under 10 MB or via thumb drive included with the hard copy submission. The PDF submission must also be received no later than the time specified above.

The proposal must include the following information:

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69TH STREET MULTIMODAL GRANT FROM WALNUT STREET TO MARSHALL ROAD (S.R. 2024)
Upper Darby Township

1. Cover letter

Transmittal letter describing your firm/team's interest in providing professional engineering and design services for the project and statement agreeing to the terms and conditions of the RFP. The letter must include the name, title, address, telephone number and email address of the contact person for the proposal and be signed by someone authorized to contractually bind the firm on a contract with the Township. The letter should also identify all materials being submitted in response to the RFP. Additionally, the letter must acknowledge receipt of all addenda, listing the specific addendum number.

2. Table of contents

3. Project understanding and approach

Describe your firm/team's understanding of the scope of services and the approach to completing the necessary tasks. Describe the method for managing overall project costs, schedule, quality assurance/quality control, etc. Identify any assumptions or exceptions to the scope of services. Otherwise, the selected firm/team will be held to the scope of services identified in this RFP.

4. Qualifications and experience

- a. Provide a brief history of the company not to exceed two pages. Indicate the office location that will administer the agreement and perform the work.
- b. Identify key personnel, including any subconsultants or subcontractors, for the project. Provide an Organizational Chart and attach resumes of the key personnel. Provide a brief description of key personnel's expected responsibilities/involvement with the project (i.e., project manager, technical staff, surveying, CAD designer, boring/drilling subcontractor, etc.). Personnel must include registered Professional Engineers and a Professional Land Surveyor licensed in the State of Pennsylvania.
- c. Provide a list of at least three projects performed within the last five years with similar scope of services. Include the following information:
 - Client name, point of contact, address, phone number, email
 - Description and location of project
 - Construction cost and total engineering fee
 - Key personnel involved in the project
- d. List at least three references for which services like this RFP were provided. Indicate name, company title, address, email, and phone number.
- e. Firms with out of state headquarters or corporations not incorporated in Pennsylvania must include a copy of their registration to do business in the Commonwealth as provided by the Department of State.

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- f. The lead firms must have an active business partner ID (BPID) within PennDOT's ECMS prior to the submission of their proposal. The status of the firm/team's BPID must be indicated in the proposal.
 - g. Provide any additional information/qualifications that may set your firm/team apart from other submittals. However, elaborate brochures and voluminous examples are not desired.
5. Project schedule
6. Proof of liability protection, including insurances (errors and omissions, professional liability, and/or professional malpractice). Upon selection, Upper Darby Township shall be named as an additional insured.

G. Evaluation Criteria and Selection Method

The selection will utilize a modified selection process in which the technical proposals are reviewed and ranked as described hereafter. The Township will then commence cost negotiations with the top-ranking firm/team. If cost negotiations with the top-ranking firm/team are unsuccessful, the Township may negotiate with the second-ranked firm. The selection process will conclude with the successful execution of a contract with the selected firm/team.

Upper Darby Township will review the technical proposals based on the following criteria:

	Maximum Score
1. Reputation and experience of the firm/team to successfully provide the services requested in this RFP	30
2. Experience and qualifications of staff assigned to the project with respect to the technical aspects as well as experience with municipal, PennDOT, and Delaware County Conservation District design and permitting, as well as experience with PennDOT's MTF program.	30
3. Responsiveness to the RFP in clearly stating an understanding of the project and proposed approach and schedule to complete the project	30
4. Location of primary office performing work	10
TOTAL	100

Proposals that do not comply with the guidelines stipulated in this RFP will not be considered. Upper Darby Township reserves the right to reject any or all proposals without qualifications, and to negotiate specific requirements and costs from the selected proposal.

The Township may request an interview or oral presentation from one or more firms/teams to assist with the selection of firms/teams. The Evaluation Committee will then submit their final rankings.

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The Evaluation Committee will establish a qualification ranking based on the criteria above. The Committee will make a recommendation to the Upper Darby Township Administration and PennDOT. Firms/teams will be notified of the rankings by approximately August 27, 2025.

Upon review and consideration of the Committee recommendation by the Township Administration and PennDOT, the Township will enter cost negotiations with the top-ranking firm.

H. Evaluation Committee

The proposals will be evaluated by a committee of three members comprised of Upper Darby Township staff.

I. Small, Minority, and Disadvantaged Business Enterprises

There is no requirement for small, minority, or disadvantaged business enterprises (DBE), but Upper Darby Township encourages responses from small firms, minority firms, DBE's, and firms that have not previously performed work for the Township. Additionally, the lead firm is encouraged to notify DBE subconsultants of contracting opportunities associated with this RFP and to solicit their participation.

J. General Information

1. Questions or Inquiries

Questions may be submitted by August 15, 2025, and shall be directed at:

Joe Martin, Director of Public Works
jmartin@upperdarby.org
610-734-7635

2. Award

The Township shall have the full authority to award to the firm/team who, in the sole judgment of the Township, best meets the specifications and conditions of this RFP. All proposals shall remain firm for 90 days after the opening of proposals.

3. Rejection of Proposals

The Township reserves the right, at its sole discretion, to reject any or all proposals if deemed to be in the best interest of the Township to do so. The Township may also waive any irregularities, defects, informalities, technical defects, and/or clerical errors, as well as accept any portion or all items in a proposal, if deemed in the best interest of the Township.

4. Revisions to RFP

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In the event it becomes necessary to revise any part of the RFP, revisions will be provided to all firms which received the initial RFP in the form of an addendum. Firms are responsible to confirm receipt of all addenda prior to proposal submittal.

5. Cancellation of RFP

The Township reserves the right, at its sole discretion, to cancel this RFP in whole or in part prior to the execution of a contract.

6. Assignment

The firm shall not assign any interest in the contract and shall not transfer any interest in the same without the prior written consent of the Township.

7. Acceptance of Proposal Content

The contents of the proposal of the successful firm will become a part of any agreement because of these specifications.

8. Proposal Changes or Withdrawals

Any proposal may be withdrawn, modified, and/or resubmitted prior to the bid opening date and time by written request, signed in the same manner and by the same person who signed the proposal.

9. Termination of Contract

If through any cause, the firm selected shall fail to fulfill the obligations agreed to in a timely and efficient manner, the Township shall have the right to terminate the contract by specifying the date of termination in a written notice to the firm at least 30 days before the termination date. In this event, the firm shall be entitled to just and equitable compensation for the work satisfactorily completed.

10. Ownership of Material

All documents prepared and submitted pursuant to this RFP, or contract shall be the property of the Township. Any information or documents deemed proprietary shall be so marked at the time of submittal and limited to detail where the disclosure of contents could be prejudicial to competing offerors during the process of negotiation, and any commercial or financial information of a privileged or confidential nature.

11. Non-collusion

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Upper Darby Township

The proposer shall not, either directly or indirectly, enter into any agreement, participate in any collusion, or otherwise take any action in restraint of free competitive bidding in connection with the contract.

K. Insurance and Indemnification

1. The consultant shall always maintain and keep in force such insurance as will protect him/her from claims under Worker's Compensation Acts, and also such insurance as will protect him/her and the owner from any such claims for damages for personal injuries, including death, which may arise from operations under this contract, whether such operations be by the consultant or by any subconsultant or subcontractor or anyone directly or indirectly employed by any of them.
2. The consultant shall be required to provide Worker's Compensation / Employer's Liability coverage with limits of insurance not less than:

- \$500,000 Per Accident
- \$500,000 Per Illness, Employee
- \$500,000 Per Illness, Aggregate

The consultant shall be required to provide Umbrella/Excess Liability coverage with limits of insurance not less than:

- \$1,000,000 Each Occurrence
- \$1,000,000 Aggregate

The consultant shall be required to provide Commercial General Liability (CGL) coverage with limits of insurance not less than:

- \$1,000,000 Each Occurrence Limit
- \$1,000,000 Personal & Advertising Injury Limit
- \$2,000,000 Annual Aggregate Limit
- \$2,000,000 Products-Completed Operations Limit
- \$1,000,000 Business Auto Liability Limit (Owned, Hired, & Non-Owned Autos)

The consultant, Upper Darby Township (Owner), and all other parties required of the consultant shall be included as insured on the CGL, using Additional Insured Endorsements providing coverage as broad as the coverage provided for the named insured Subcontractor.

Subconsultants and subcontractors approved in association with the hiring of a consultant shall be required to provide Commercial General Liability (CGL) coverage with limits of insurance in equal amount to those required of the consultant.

3. A copy of the Certificate of Insurance for the lead consultant must accompany each proposal.

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4. The firm shall solely be responsible and liable for the accuracy and completeness of all work performed and shall agree to indemnify, defend and hold harmless Upper Darby Township, its officers, agents and employees, from and against any and all claims, actions, suits and proceedings arising out of, based upon or caused by negligent acts, omissions or errors of or the infringement of any copyright or patent, by the firm, its officers, agents, employees in the performance of the contracted agreement.

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ADDENDUM-1: QUESTIONS AND ANSWER LOG

Addendum #1 for RFP #2025-10 Request for Proposal 69th Street Multimodal Grant from Walnut Street to Marshall Road (S.R. 2024) Questions and Answer Log for RFP 2025-10

Date	Consultant Name	Questions	Answers	Contact Information
12-Aug	Michael Baker International	Can the Township provide a copy of the MTF grant application?	Yes. Please see attached.	Cstanford@mbakerintl.com
7-Aug	Michael Baker International	Has there been previous planning / conceptual design for that project yet? If so, can you share it or send us the website link for this info?	No, there was no planning / conceptual design for that project previously.	Cstanford@mbakerintl.com
4-Aug	Melissa Johnson Associates, Inc	Request the information regarding the pre-bid meeting suggested under the bid phase section of the RFP for the project mentioned above.	No pre-bid meeting was scheduled for this project. Direct to Township's Website to find information regarding the RFP.	oking@melissajohnsonassociates.com

Single Application for Assistance

Web Application Id: 9354000

Single Application Id: 202207318121

Applicant: Upper Darby Township

Program Selected: Multimodal Transportation Fund

Applicant Information

Applicant Entity Type:	Government
Applicant Name:	Upper Darby Township
NAICS Code	9211
FEIN/SSN Number	XXXXXXXXXX
UEI Number:	
Top Official/Signing Authority:	Barbarann Keffer
Title:	Mayor
SAP Vendor #:	XXXXXX
Contact Name:	Alison Dobbins
Contact Title:	Deputy Chief Administrative Officer
Phone:	(610)-734-7622 Ext.
Fax:	
E-mail:	
Mailing Address:	100 Garrett Road
City:	Upper Darby
State:	PA
Zip Code:	19082

Enterprise Type

Indicate the types of enterprises that describe the organization listed above. You may select more than one type.

<input type="checkbox"/> Advanced Technology	<input type="checkbox"/> Agri-Processor	<input type="checkbox"/> Agri-Producer	<input type="checkbox"/> Authority	<input type="checkbox"/> Biotechnology / Life Sciences
<input type="checkbox"/> Business Financial Services	<input type="checkbox"/> Call Center	<input type="checkbox"/> Child Care Center	<input type="checkbox"/> Commercial	<input type="checkbox"/> Community Dev. Provider
<input type="checkbox"/> Computer & Clerical Operators	<input type="checkbox"/> Defense Related	<input type="checkbox"/> Economic Dev. Provider	<input type="checkbox"/> Educational Facility	<input type="checkbox"/> Emergency Responder
<input type="checkbox"/> Environment and Conservation	<input type="checkbox"/> Exempt Facility	<input type="checkbox"/> Export Manufacturing	<input type="checkbox"/> Export Service	<input type="checkbox"/> Food Processing
<input checked="" type="checkbox"/> Government	<input type="checkbox"/> Healthcare	<input type="checkbox"/> Hospitality	<input type="checkbox"/> Industrial	<input type="checkbox"/> Manufacturing
<input type="checkbox"/> Mining	<input type="checkbox"/> Other	<input type="checkbox"/> Professional Services	<input type="checkbox"/> Recycling	<input type="checkbox"/> Regional & National Headquarters
<input type="checkbox"/> Research & Development	<input type="checkbox"/> Retail	<input type="checkbox"/> Social Services Provider	<input type="checkbox"/> Tourism Promotion	<input type="checkbox"/> Warehouse & Terminal

Government,

Single Application for Assistance

Web Application Id: 9354000

Single Application Id: 202207318121

Applicant: Upper Darby Township

Program Selected: Multimodal Transportation Fund

Project Overview

Project Name:

69th Street Multimodal Improvement Project

Is this project related to another previously submitted project?

No

If yes, indicate previous project name:

Have you contacted anyone at DCED about your project?

No

If yes, indicate who:

Single Application for Assistance

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Applicant: Upper Darby Township

Program Selected: Multimodal Transportation Fund

Project Site Locations

Address:	69th Street from Walnut Street to Marshall Road
City:	Upper Darby
State:	PA
Zip Code:	19082
County:	Delaware
Municipality:	Upper Darby Township
PA House:	Gina Curry (164)
PA Senate:	Timothy Kearney (26)
Current Employees:	10 ♦
Jobs To Be Created:	19 ♦
Designated Areas:	

Single Application for Assistance

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Applicant: Upper Darby Township

Program Selected: Multimodal Transportation Fund

Project Budget

	Multimodal Transportation Fund	Upper Darby Township Private	Total
General Construction	\$1,809,350.00	\$670,000.00	
New Construction	\$1,809,350.00	\$670,000.00	\$2,479,350.00
Related Costs	\$520,650.00	\$0.00	
Engineering	\$198,348.00	\$0.00	\$198,348.00
Inspections	\$74,367.00	\$0.00	\$74,367.00
Contingencies	\$247,935.00	\$0.00	\$247,935.00
Total	\$2,330,000.00	\$670,000.00	
		Budget Total:	\$3,000,000.00

Basis of Cost

Provide the basis for calculating the costs that are identified in the Project Budget.

Engineer Estimates

Budget Narrative

The narrative must specifically address each of the cost items identified in the Project Budget section. If an amount is placed in any of the OTHER categories, you must specify what the money will be used for. **NOTE:** Some programs have specific guidelines regarding the narrative necessary to qualify for that particular resource. Please read the Program Guidelines for details.

The New Construction line item in the budget spreadsheet includes the Mobilization estimated at \$35,000; the Construction Surveying estimated at \$15,000; Incidental Traffic Signal Upgrades estimated at \$35,000, Street Lighting Improvements estimated at \$10,000; the Maintenance and Protection of Pedestrian Traffic During Construction estimated at \$25,000; the Maintenance and Protection of Traffic During Construction estimated at \$35,000; the Site Clearing and Grubbing estimated at \$230,000; the Earthwork estimated at \$225,000. The 5000 square yardage of Subbase is estimated at \$175,000. The 1500 square yardage of Asphalt Milling is estimated at \$60,000. The 1500 square yardage of Asphalt Mixture is estimated at \$67,500. The 1500 square yardage of Bituminous Tack Coat is estimated at

\$7,500. The 1650 square yardage of Plain Cement Concrete is estimated at \$173,250. The 4500 square yardage of Reinforced Concrete Roadway is estimated at \$1,012,500. The 215 square yardage of Rain Garden is estimated at \$21,500. The 3200 linear feet of Plain Cement Concrete Curb, including the removal of the existing curb, is estimated at \$176,000. The 80 square feet of Detectable Warning Surface, Polymer Composite is estimated at \$3,600. The 30 Trees to be planted are estimated at \$22,500. The Stormwater Management Piping and Inlets are estimated at \$70,000. The Soil Erosion and Sediment Control Measures are estimated at \$30,000. The Pavement Markings are estimated at \$25,000. The Regulatory and Warning Signs are estimated at 12,500. The Plant and Seed Establishment Period is estimated at \$12,500. These items together are valued at \$2,479,350.

The Contingency line item includes the Construction Contingencies which is 10% of the Estimated Construction Costs. This is estimated to be \$247,935.

The Engineering line item includes the Pre-Engineering and Final Design, which is limited to 10%. This is estimated to be \$198,348.

The Inspection line item includes the Construction Inspection, which is limited to 5%. This is estimated to be \$74,367.

Single Application for Assistance

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Applicant: Upper Darby Township

Program Selected: Multimodal Transportation Fund

Project Narrative

What do you plan to accomplish with this project?

Identify the problem(s) that need to be resolved.

With this grant the Township wishes to perform the needed improvements for the successful long-term operation of 69th Street. These improvements include the complete removal of the asphalt and concrete pavement to construct a new concrete roadway. Additionally, the Township will construct landscape medians to calm traffic and decrease the impacts that stormwater has on the Marshall Road corridor located to the South.

How do you plan to accomplish it?

Include expected outcomes that are measurable, obtainable, clear and understandable, and valid. Examples of measurable outcomes include jobs created or retained, people trained, land or building acquired, housing units renovated or built, etc.

Upper Darby Township's 69th Street Multimodal Improvement Project is anticipated to create 19 Full Time Equivalent jobs. Additionally, the improvements to the 69th Street corridor can be measured quantitatively. By the conclusion of the project, Upper Darby Township will have replaced and installed 1,000 linear feet of roadway; 3,200 linear feet of curb; and 1,650 square yards of sidewalk. Additionally, the project will plant 30 trees along 69th Street and implement a 215 square yard rain garden for stormwater management.

How do you plan to use the funds?

Should include specific use of funds and reflect the budget provided with the application.

Upper Darby Township will use the funds awarded from the Multimodal Transportation Fund to completely repair 69th Street from Walnut Street to Marshall Road. These repairs will include the removal of the asphalt and concrete pavement to construct a new concrete roadway. The Township will also construct landscape medians to calm traffic and decrease the impacts that stormwater has on the Marshall Road located to the South. In order to further promote safe multimodal transportation along 69th Street, the Township will improve the street lighting along the street and make incidental improvements to the traffic signals along the route.

Projected Schedule and Key Milestones and Dates

A detailed schedule of activities, including key milestones and dates, must accompany this application if applicable to the project.

The Township has already taken the necessary steps to begin survey and conceptual design work for the improvements. The project will require a PENNDOT HOP Permit and NPDES Permit from the Delaware County Soil Conservation District. If awarded the funding, the Township would have plans completed within six (6) months of the award. Once the design was completed, the Township would submit for permits, which would take approximately four (4) months. Once permitting is completed, we would then publicly advertise the project for bidding and award, which is anticipated to take three (3) months. It is expected that the construction period will be 8 months.

Another two months would be needed for final inspection and contract close-out. The entire project is anticipated to take 21 months.

Single Application for Assistance

Web Application Id: 9354000

Single Application Id: 202207318121

Applicant: Upper Darby Township

Program Selected: Multimodal Transportation Fund

Addenda

In addition to the Electronic Single Application (ESA), the Applicant shall upload the following to the ESA. All items marked with a red diamond are required to be uploaded to the application for electronic submission. The items that are not marked with a red diamond should also be uploaded if they are applicable to the project. For a more detailed explanation of the items below, please refer to Appendix I of the program guidelines.

I understand this application requires a \$100 application fee to be paid electronically before submitting the online application.

Yes

EXHIBIT 1: Project Description - Provide a clear and concise description of the project which discusses all of the following:

(a) a clear, concise and focused description of the proposed transportation improvements;

Should Upper Darby Township be awarded a Multimodal Transportation Fund grant, the Township wishes to perform the needed improvements for the successful long-term operation of 69th Street from Walnut Street to Marshal Road. This includes the complete removal of the asphalt and concrete pavement to construct a new concrete roadway. Additionally, the Township is proposing to construct landscape medians to calm traffic and decrease the impacts of stormwater management to the Marshall Road corridor to the South.

(b) the specific location of the project site, including the municipality, street names and transportation project boundaries;

Upper Darby Township's 69th Street Multimodal Improvement Project is located along 69th Street between Walnut Street and Marshall Road. This project is located entirely within Upper Darby Township. The project is located within the zip code 19082.

(c) the need for the proposed transportation improvements;

Upper Darby took ownership of 69th Street from Market Street to Marshall Road in 1990 as part of the PennDOT Turnback Program. The concrete roadway that spans from Walnut Street to Marshall Road is in need of repairs and is a major traffic safety issue. Due to the deterioration of the concrete the Township was tasked with the choice of reconstructing the concrete roadway or having it resurfaced with asphalt pavement. In 2019, the Township elected to resurface the roadway with asphalt pavement due to the Township's inability to fund the reconstruction of the concrete roadway. Since the repaving effort, 69th Street, a minor arterial roadway and SEPTA Bus Route, has had traffic safety problems. More specifically, the steep roadway grade has caused the asphalt to push longitudinally and create an uneven roadway surface. Cars are forced to travel into the opposite lane of traffic to avoid the failed asphalt. This has greatly increased the potential

for traffic conflicts. The Township Solicitor's Office submitted a written request to PennDOT to see if they would accept responsibility for the Turnback Roadway due to the Township's inability to fund the needed improvements that would ensure the long-term safe operation of the roadway. PennDOT declined to take the roadway back but offered an alternative which included the Township applying for a Multimodal Grant. With this grant the Township wishes to perform the needed improvements for the successful long-term operation of the roadway. This includes the complete removal of the asphalt and concrete pavement to construct a new concrete roadway. Additionally, the Township proposes to construct landscape medians to calm traffic and decrease the impacts of stormwater management to the Marshall Road corridor to the South.

(d) if applicable, whether the transportation improvements will result in positive economic development impact and/or job creation;

This project will support several construction jobs. Assuming a project duration of (8) months, or 32 weeks, one (1) contractor crew, totaling twelve (12) people, and 411.25 hours per Full Time Equivalent (FTE), this project will support nineteen (19) FTEs or full time employees. In regards to permanent jobs, the trail will allow commuter transportation opportunities for the surrounding area. More specifically, the trail will provide transportation opportunities for approximately 40-50k residents that reside within a mile radius of the trail.

(e) the estimated start date of construction;

07/01/2023

the estimated end date of construction;

03/01/2024

(f) the entity (or entities) holding ownership of the transportation improvement project site location. Upper Darby Township has sole ownership of the transportation improvement project site location.

Additional Exhibit 1: Project Description information necessary to provide a clear and concise project description can be uploaded here.

Uploaded Documents

Narrative.pdf View

EXHIBIT 2: Cost Estimate - Provide a thorough, detailed and complete estimate (including unit costs and quantities) for the total project cost of the transportation improvement project. The estimate must current (within 1 year of application submission) and must be prepared, signed, sealed and dated by a Pennsylvania licensed engineer or other qualified professional.

Uploaded Documents

Signed Estimate.PDF View

(a) Is your cost estimate signed and dated by a Pennsylvania licensed engineer or other qualified professional?

Yes

(b) Is your cost estimate current? (within 1 year of application submission)

Yes

(c) Does your cost estimate comply with guideline caps on contingency (cannot exceed 5% of construction costs), engineering (cannot exceed 10% of grant request), and grant administrative costs (cannot exceed 2% of grant request)?

Yes

EXHIBIT 3: Matching Funds Commitment NOTE: The fiscal codes enacted in 2017 through 2021 provides that a municipality receiving financial assistance through the CFA Multimodal Transportation Fund may not be required to provide a local match. The term “municipality” shall mean a county, city, borough, incorporated town, township, or local, regional, or metropolitan transportation authority. This provision shall expire December 31, 2022.

(a) Are you a “municipality” requesting a waiver to the local match requirement?

No

Provide funding commitment letters from all other project funding sources (including equity commitments). Funding commitments or term sheets provided by lending institutions must include the term, rate, and collateral conditions and must be signed and dated. Funding commitments of equity from the applicant or private third party must be signed and dated (indicating the amount of funds being committed) and be accompanied by documentation (such as audited financial statements).

Uploaded Documents

Multimodal Transportation Fund Match Letter 2022.pdf [View](#)

(b) Does your budget include funding commitments of equity from the applicant or private third party?

No

Documentation of match availability (such as audited financial statements):

Uploaded Documents

Financial Statements-2020 FS 1220-382022.pdf [View](#)

EXHIBIT 4: Color-Coded Map - Provide a detailed, color-coded design drawing/map with a color legend, that shows a clear illustration of the transportation improvement project to include street names and project boundaries. When applicable, current conditions and proposed improvements should be shown.

Uploaded Documents

ColorCodedLocationMap.pdf [View](#)

(a) Does your design drawing clearly show all of the transportation improvements within your project scope?

Yes

EXHIBIT 5: Owner Consent - If the applicant is not the owner of the transportation improvement site, a letter from the property owner(s) giving applicant consent for the project is required.

Uploaded Documents

EXHIBIT 6: Permit List - A list of all state, federal, and local planning and permit approvals required for the project.

Uploaded Documents

DCED Multimodal -Required Permits-7-27-22.pdf [View](#)

EXHIBIT 7: Planning Letter - A letter from the appropriate planning agency certifying that the proposed project is in compliance with the comprehensive land use plans.

Uploaded Documents

Multi-Modal CFA Twp Letter.pdf [View](#)

EXHIBIT 8: Notification Letters - Provide copies of notification letters submitted to county and municipal governing bodies advising them of the proposed transportation improvement project and the request for funding from the Multimodal Transportation Fund.

Uploaded Documents

County Letter.PDF [View](#)

EXHIBIT 9: Resolution - For public sector applicants, provide a resolution duly adopted by the applicant's governing board formally requesting the grant, designating an official to execute all documents, describing briefly the project scope, and identifying the grant amount being sought.

Uploaded Documents

DCED MTF Resolution 22.pdf [View](#)

EXHIBIT 10: Acquisition - For projects that include acquisition of land, provide a copy of the sales agreement or easement accompanied by a recent "as is" appraisal (within 1 year of application submission) prepared by either a Member, Appraisers Institute (MAI) or a PA State Certified Appraiser. Should a Public Transportation Agency be requesting grant funds for acquisition, copies of written consent from the county and municipality in which the land is situated is also required.

Uploaded Documents

EXHBIIT 11: Cash Equivalent Appraisal - For projects that include real estate cash equivalents, provide a copy of a recent “as is” appraisal (within 1 year of application submission) prepared by either a Member, Appraisers Institute (MAI) or a PA State Certified Appraiser. NOTE: Cash equivalents are not acceptable for all eligible applicants and may only include the “as is” appraised value of the real estate which is necessary to construct the proposed transportation improvements contained in the application.

Uploaded Documents

(a) Is your submission a repeat application from last year?

No

(b) Are all your exhibits updated and current?

Additional information to support your application may be uploaded below.

Uploaded Documents

DCED has implemented an electronic contracting procedure for awarded funds using an e-signature process. Please provide the name, title, and email address of two authorized individuals who will execute a contract, *if awarded*. Staff will verify the accuracy of information prior to contracting, as necessary.

1. Name:

Barbarann Keffer

Title:

Mayor

Email:

bkeffer@upperdarby.org

2. Name:

Vincent Rongione

Title:

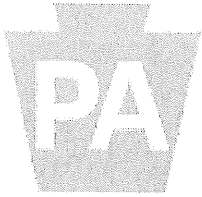
Chief Administrative Officer

Email:

vrongione@upperdarby.org

DCED will only be reviewing the electronic application and required supplemental information attachments.

Please do not mail paper applications into DCED as they will not be reviewed.



Pennsylvania Department of Community and Economic Development

Single Application for Assistance

Single Application #: 202207318121

This page must accompany all required supplemental information **Mail** to:

**Special Instructions:
Please DO NOT MAIL
anything in to DCED.**

I hereby certify that all information contained in the single application and supporting materials submitted to DCED via the Internet, Single Application # 202207318121 and its attachments are true and correct and accurately represent the status and economic condition of the Applicant, and I also certify that, if applying on behalf of the applicant, I have verified with an authorized representative of the Applicant that such information is true and correct and accurately represents the status and economic condition of the Applicant. I also understand that if I knowingly make a false statement or overvalue a security to obtain a grant and/or loan from the Commonwealth of Pennsylvania, I may be subject to criminal prosecution in accordance with 18 Pa.C.S. § 4904 (relating to unsworn falsification to authorities) and 31 U.S.C. §§ 3729 and 3802 (relating to false claims and statements).



Signature: Alison Dobbins

The Pennsylvania Department of Community and Economic Development reserves the right to accept or reject any or all applications submitted on the Single Application for Assistance contingent upon available funding sources and respective applicant eligibility.